

Using the data projector with a laptop



The projector is controlled from the 8 button panel mounted on the wall.

1 To start, plug the **VGA cable**  into the **monitor output socket**  on your laptop.

2 Switch on the data projector by pressing the  button on the control panel.

3 Switch your laptop on and press the  button on the control panel to select your laptop.

4 You should now see your desktop projected on screen. If you cannot see the image you may have to "toggle" your laptop. Please refer to the table below to find the correct key combination for your particular model.

IBM + Sony	Fn + F7	Toshiba	Fn + F5
Dell + Epson	Fn + F8	Panasonic + NEC	Fn + F3
Hewlett Packard	Fn + F5	Fujitsu	Fn + F10
Sharp	Fn + F5	Apple	F7

5 If your presentation includes **audio** you must also plug-in the **mini-jack**

plug  into the **green headphone socket**  on your laptop.

Use the volume controls   on the panel to adjust the level as required.

6 Use the  button to shut the system down when you have finished after every class.

Using the VHS/DVD player



The VHS/DVD player is housed in the cabinet underneath the 8 button control panel.

1 To view a VHS video or DVD first switch on the data projector

by pressing the  button on the control panel.

2 Switch the VHS/DVD player on and insert your media.



3 Press the  button on the control panel to display your video or DVD.

4 Adjust the volume level using the   buttons.

Using the room PC

1 This room is equipped with a networked PC. Access to the Internet and shared drives is available with a University DS login account.

2 Switch the computer on at the front and select the  button on the control panel.

3 Use the  button to shut the system down and remember to logout from the PC.

4 To view all Learning Space facilities, seating layouts and AV instructions scan the QR Code with your smart phone.

